

Instructions for Completing the Affidavit of Purpose

- The Rochester Joint Schools Construction Board (the “Board”) takes personal privacy very seriously. Accordingly, if your Freedom of Information Law request includes either:
 - (i) list(s) of names and addresses of a natural person; or
 - (ii) record(s) containing names and addresses of a natural person,

then a signed and notarized Affidavit of Purpose must be received by the Board before your request can be granted.

However, if your FOIL request does not involve either (i) or (ii), then completion of the Affidavit of Purpose is not required.

- Please submit the signed and notarized Affidavit of Purpose to the Board either by:

Email: trenauto@aol.com

Mail: Records Access Officer
Rochester Joint Schools Construction Board
175 Martin Street
Rochester, NY 14605

Thank you for your courtesy.